



2019 GRANT GUIDELINES

About the Kossuth County Community Foundation

The Kossuth County Community Foundation (KCCF), an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Kossuth County. The Community Foundation's main goals are to support Kossuth County and to attract additional funds by assisting donors in creating lasting legacies through a variety of giving options within Kossuth County.

What We Support

The Kossuth County Community Foundation provides grants to improve life in Kossuth County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are: **art and culture, community betterment, education, environment, health, historic preservation, and human service.**

Review Criteria

- The relevance of the proposed project to KCCF's mission areas of focus (the extent to which the proposal addresses a community need, demonstrates broad-based community support, and provides benefits to the community-at-large)
- Ability of the proposed project to leverage funding and support from other sources
- Extent to which the proposal maximizes community resources through cooperation and collaboration with other organizations in the community and the elimination of redundant services, programs, or projects
- The capacity of the applicant's organization and staff to achieve the desired result
- The sustainability of the proposed project without additional long-term financial commitments from KCCF

Grant Selection Process

Committee members of the Kossuth County Community Foundation review and evaluate submitted applications before making final funding recommendations.

Applying for a Grant

Applicants interested in seeking grants from the Kossuth County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit www.kossuthccf.org to access the online grant system, and to find additional resources for grant seekers.

Applications must be submitted by 11:59 pm on January 15, 2019

It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson to explore the appropriateness of requests and for any further guidance. (See page 2 for contact information)

Eligibility for Grants

To be eligible for a grant, applicants must be **501(c)(3), tax-exempt non-profit organizations or government entities** in good standing with the IRS, and the projects must benefit the residents of Kossuth County. Charitable projects conducted by tax-exempt organizations classified as **other** than 501(c)(3) may also be eligible; please contact our administrative office to discuss your proposal.

Other eligibility:

- For groups, projects, or initiatives that are not classified by the IRS as 501(c)(3), tax-exempt non-profit organizations (or equivalent) or government entities, the Foundation will consider your requests if submitted through a fiscal sponsor. **Fiscal sponsors must be classified as a 501(c)(3) or a government entity.** The Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project.
- Eligible applicants may also include: churches (community services/activities), economic development organizations (for marketing/education that benefits the whole community, not just member businesses), and service clubs with eligible tax exempt status (for charitable projects).
- **One application per organization** with the exemption of Government Entities and Fiscal Sponsors. However, fiscal sponsors may submit only one application per sponsored organization and government entities may submit only one application per department. **Schools are considered government entities for grant purposes.**
- **Grant request *minimum* is \$500. Request under \$500 will not be considered.**
- Funding for the following will not be considered: political activity, for-profit businesses, individuals (including scholarships), fundraising activities, debt repayment, endowment contributions, and/or project expenses incurred prior to grant notifications.
- Requests for operating and salary expenses will not be considered.
- If the organization has received past funding from the Kossuth County Community Foundation, all grant reporting must be up to date and in good standing, or they will be considered ineligible to apply.

Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

Grant Decisions and Award Dates

- Applications must be submitted by 11:59pm on January 15, 2019.
- Grants from the Kossuth County Community Foundation will be approved in March 2019.
- All applicants will be notified of the results of the grant process by mid-March 2019.
- Grant awards will be presented at a ceremony in April 2019.

Grant Conditions

Awarded applicants are required to:

- Sign a Terms of Grant Agreement which clarifies legal parameters for use of the grant.
- Submit a short online report by **October 31, 2019** on the outcome of the funded project.

Questions

Applicants are encouraged to contact our administrative office at 319-243-1358 or dthompson@cfneaia.org with specific questions.

Kossuth County Community Foundation Members

Ken Andrews	Don Hansen	Louis Bormann	Crysti Neuman	Shannon Goche
Patrick Berte	David Harner	Karen Knapp	Jonathan Chambers	Kelly Tigges
Trudy Blome	Carol Heesch	Shelly Brown	Greg Stewart	Eric Goodman