



COMMUNITY FOUNDATION OF NORTHEAST IOWA

## TEEN TRUST GRANT GUIDELINES – 2025

SNAPSHOT		
Application Opens	<b>October 25, 2024</b>	This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grantwriting, and more, visit the Grantseeker Resources section of our website ( <a href="http://www.cfneia.org">www.cfneia.org</a> ). If you have any additional questions, please contact Sherita Jenkins at <a href="mailto:sjenkins@cfneia.org">sjenkins@cfneia.org</a> or 319-243-1356.
Application Deadline	<b>5:00pm on December 13, 2024</b>	

### What We Fund

The Community Foundation provides eligible agencies one-year discretionary grants on a competitive basis to improve life for residents of Black Hawk County, Iowa. Requests can be for operations, programming, materials, equipment, and capital projects. Areas of support are in the following program areas:



### About Teen Trust

Teen Trust is a diverse group of high school students from the Black Hawk County area being facilitated by a qualified mentor. Teen Trust provides young adults an opportunity to serve as trustees and young philanthropists in the community. Using a grant application system, site visits, and interviews, and community needs assessments, The Trustees work as a team to decide which organizations to support through financial aid and/or volunteerism. Learn more about [Teen Trust](#).

This year’s Teen Trust Student Director is Grace Gerleman. Members of the 2024-2025 Teen Trust are listed below. Officers are indicated with an asterisk(\*):

- |   |  |                                       |
|---|--|---------------------------------------|
| <i>Cameryn Davis, Cedar Falls*</i>      | <i>Dean Hempel, Waterloo West</i>      | <i>Shayla Mehmedovic</i>              |
| <i>Leila Dizdarevic, Waterloo East*</i> | <i>Ryan Herink, Waterloo West</i>      | <i>James Peng, Cedar Falls</i>        |
| <i>Diva Dodiya, Cedar Falls</i>         | <i>Ken Kane, Hudson</i>                | <i>Diya Pradeep, Cedar Falls*</i>     |
| <i>Spencer Eldridge, Cedar Falls</i>    | <i>Eliza Kirschenmann, Cedar Falls</i> | <i>Gabe Showalter, Cedar Falls</i>    |
| <i>Anna Gerdes, Cedar Falls</i>         | <i>Mae Martin, Cedar Falls</i>         | <i>Hunter Spitzer, Waterloo West</i>  |
| <i>Annalise Gilbert, Cedar Falls*</i>   | <i>Sophie Matlock, Waterloo East</i>   | <i>Daisy Williams, Waterloo West*</i> |
| <i>Naima Haynes, Waterloo East</i>      | <i>Owen McCartan, Cedar Falls</i>      | <i>Kennedy Yokem, Cedar Falls</i>     |

### Eligibility to Apply

Organizations must provide benefits to the people of Black Hawk County **and** must meet the following criteria in order to apply for a grant:

- Be classified as a 501(c)(3) nonprofit organization or be a government entity.
- Be current with all state and federal reporting requirements.
- Must not have any past due grant reports for previous CFNEIA grants.

For groups, projects, or initiatives that do not meet the above eligibility requirements, the Community Foundation will consider projects submitted through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Community Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project.

It is suggested that organizations that are applying for the first time (or the first time in a number of years) contact Sherita Jenkins (see **QUESTIONS** section below for contact information) to explore the appropriateness of requests and for any further guidance.

## Restrictions and Application Frequency

In addition to the eligibility requirements, the following restrictions also apply:

- Requests should be for one year only.
- Minimum requests should be **\$1,000**; maximum request limit is **\$3,000**.
- Organizations can submit only one proposal at a time. Applicants may also submit up to one additional proposal as a fiscal sponsor.
- Organizations with a separate supporting organization (like a "friends of" or a foundation) can apply through either the organization or through its supporting organization, but not both. The Foundation encourages applications to be submitted through the supporting organization.
- The Foundation will not support requests for funds that are re-granted or redistributed by the applicant.
- Inherently religious activities such as religious worship, instruction, or proselytization or activities that promote specific religious doctrine are not eligible.
- Requests for partisan political or lobbying activities are not eligible.
- Operational requests from other foundations are not eligible.

## How to Apply

Applicants interested in seeking grants from the Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system, which can be located in the grants section of [www.cfneia.org](http://www.cfneia.org). Also located on the website are helpful resources for logging in and navigating the online grants system.

**Applications must be submitted by 5:00 p.m. on December 13, 2024.**

All applications materials should be submitted by the deadline through the online grant management system—no exceptions. Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

## Important Dates

- The grant application deadline is **5:00pm** on December 13, 2024.
- All applicants will be notified of the results of the grant decisions in mid-April.
- For funded proposals, a final report will be due on April 30, 2026.

## Conditions

Awarded applicants are required to:

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.)

## Questions?

With specific questions on submission procedures or eligibility, organizations are advised to contact Sherita Jenkins at [sjenkins@cfneia.org](mailto:sjenkins@cfneia.org) or 319-243-1356