



2018 GRANT GUIDELINES

About the Franklin County Community Foundation

The Franklin County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Franklin County. The Community Foundation's main goals are to support Franklin County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Franklin County.

What We Support

The Franklin County Community Foundation will provide grants to improve life in Franklin County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are:

ART AND CULTURE
COMMUNITY BETTERMENT
EDUCATION
ENVIRONMENT

HEALTH
HISTORIC PRESERVATION
HUMAN SERVICE

Grant Selection Process

Committee members of the Franklin County Community Foundation review and evaluate submitted applications before making final funding recommendations.

Applying for a Grant

Applicants interested in seeking grants from the Franklin County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met.

Applications must be submitted through the foundation's online grant management system. Visit www.franklinccf.org to access the online grant system, and to find additional resources for grant seekers.

Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

Applications must be submitted by 11:59 pm on January 15, 2018

It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson to explore the appropriateness of requests and for any further guidance. (See page 2 for contact information)

Eligibility to Apply for Funding

- Applicants must be 501(c) (3) organizations, or other tax-exempt organizations as determined by the IRS, or government entities. If an organization is NOT classified as a 501(c)(3) charitable organization, or equivalent, they must partner with an eligible Legal Applicant/Fiscal Sponsor, who must submit the application. If you have questions about eligibility or your classification, contact our administrative office at 319-243-1358. **Fiscal Sponsors are legally and financially responsible for funds that are granted by the Franklin County Community Foundation.**
- One application per organization is preferred; however, organizations may submit multiple applications but should be aware that the FCCF may not fund all applications.
- **Grant request minimum is \$1,000 and maximum should not exceed \$10,000.**
- Applicants should match at least 20% of the requested amount. Match may be cash or in-kind (only half of the 20% may be in-kind).
- There are no set of criteria that, if met, will guarantee funding.
- If the organization has received past funding from the Franklin County Community Foundation, all grant reporting must be up to date and in good standing, or they will be considered ineligible to apply.

Ineligible Applicants Include:

- **Individuals**
- **Businesses/For-Profit Companies**
- **Churches** for purpose of advancing one religion/evangelism
- **Economic Development** for activities directly benefiting businesses

Grant Decisions and Award Dates

- The grant application deadline is 11:59pm on January 15, 2018.
- All applicants will be notified of the results of the grant process in mid-March 2018.
- Grant awards will be presented during a ceremony in April 2018.

Grant Conditions

Awarded applicants are required to:

1. Sign a Terms of Grant Agreement which clarifies legal parameters for use of the grant.
2. Submit an online report by **October 31, 2018** on the outcome of the funded project.

Questions

Applicants should contact our administrative office at 319-243-1358 or dthompson@cfnea.org with specific questions on eligibility and the application process.

Franklin County Community Foundation Governing Committee

Nadine Baltus, *Hansell*
 Karen Bruns, *Alexander*
 Jill Burkley, *Geneva*
 Jerry Butt, *Dows*
 Cathy Carlson, *Coulter*
 Jim Davies, *Hampton*

Janis Hicks, *Coulter*
 Darwin Meyer, *Sheffield*
 Colleen Moritz, *Hampton*
 Michelle Sackville, *Hampton*
 LeAnn Strother, *Hampton*