



WATERVILLE COMMUNITY FOUNDATION GRANTS - 2019

SNAPSHOT		
Application Opens	July 15, 2019	This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grantwriting, and more, visit the Grantseeker Resources section of our website (www.cfneia.org). If you have any additional questions, please contact Program Manager Dotti Thompson at 319-243-1358 or dthompson@cfneia.org
Application Deadline	September 30, 2019	

What We Fund

The Waterville Community Foundation will provide grants to improve life in Waterville, Iowa. We want to help develop a community where people want to live, work, play and stay. Areas of WCF giving are:



Grant Amounts

Most grant amounts range from \$250 up to \$1,500. As a reference, previous grant decisions are posted on the Community Foundation's website. The annual amount to award is typically around \$2,000.

Eligibility to Apply for Funding

Organizations must provide benefits to the people of the Waterville **and** must meet the following criteria in order to apply for a grant:

- Be classified as a 501(c)(3) nonprofit organization or be a government entity. Tax-exempt organizations classified as *other* than 501(c)(3) are also eligible **if and only if** the project is deemed charitable; please contact our office to discuss the project's eligibility prior to submitting a proposal.
- Be current with all state and federal reporting requirements, such as filing of 990 forms.
- Must not have any past due grant reports for previous Waterville Community Foundation grants.

For groups, projects, or initiatives that do not meet the above eligibility requirements, the Community Foundation will consider your requests if submitted through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project.

It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson (319-243-1358 or dthompson@cfneia.org) to explore the appropriateness of requests and for any further guidance.

Restrictions

In addition to the eligibility requirements, the following restrictions also apply:

- One application per organization. (Exceptions: Government Entities and Fiscal Sponsors)
- Grant request *minimum* is \$250. *Maximum* is \$1,500.
- **Inherently religious activities such as religious worship, instruction, or proselytization or activities that promote specific religious doctrine are not eligible.**
- If the organization has received past funding from the Waterville Community Foundation, all grant reporting must be up to date and in good standing, or they will be considered ineligible to apply.
- The following are not eligible for funding through the Waterville Community Foundation:
 - Individuals
 - Businesses/For-Profit Companies
 - Economic Development for activities directly benefiting businesses

Grant Selection Committee

The Waterville Community Foundation is made up of community volunteers from Waterville. This committee is responsible for making funding recommendations to the Community Foundation of Northeast Iowa's board of directors. The Committee carefully reviews and considers all eligible applications based on the guidelines stated herein. The 2019 Governing Committee is:

Kelli Boylen	Marlys Leiran	Amanda Streeper
Sandy Bresnahan	Richard Leiran	Virgil Thorstenson
Peggy Khan	Dave Monserud	Clark White
Joan Leiran	Diane Rathbun	

How to Apply

Applicants interested in seeking grants from the Waterville Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit www.watervillecf.org to access the online grant system, and to find additional resources for grant seekers.

All applications materials must be submitted by the deadline through the online grant management system - no exceptions. Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

Important Dates

- **The grant application deadline is 11:59 pm on September 30, 2019.**
- All applicants will be notified of the results of the grant process in mid-December 2019.
- Grant awards will be sent out to recipients in January 2020.
- Grant reports, for successful applications, will be due on July 31, 2020.

Grant Conditions

Awarded applicants are required to:

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.)

Questions

Applicants should contact our administrative office at 319-243-1358 or dthompson@cfneia.org with specific questions on eligibility.