



## 2019 GRANT GUIDELINES

### About the Chickasaw County Community Foundation

The Chickasaw County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is a 501(c)(3) non-profit organization created by and for the people of Chickasaw County. The Foundation's main goals are to support Chickasaw County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Chickasaw County. The mission of the Chickasaw County Community Foundation is to respond to the current and future charitable needs of Chickasaw County, secure and serve as the custodian of endowment funds contributed by donors, create other mechanisms, which will channel charitable money, goods and services to meet community needs, serve as a convener to examine and determine community needs and facilitate the development of solutions to community problems.

### What We Support

The Chickasaw County Community Foundation will provide grants to improve life in Chickasaw County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Foundation funding supports projects in the following program areas: **art and culture, community betterment, education, environment, health, historic preservation, and human service.**

### Grant Selection Process

Committee members of the Chickasaw County Community Foundation review and evaluate submitted applications before making final funding recommendations.

### Applying for a Grant

Applicants interested in seeking grants from the Chickasaw County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit [www.chickasawccf.org](http://www.chickasawccf.org) to access the online grant system, and to find additional resources for grant seekers.

### Please Note:

- Requests that provide a detailed budget and show other funding sources for the project be given higher priority by the Chickasaw County Community Foundation.
- The project or program described in your application may be funded in full, partially funded or not at all. The more information you can provide in your application the better.

**Applications must be submitted by 11:59 PM on December 31, 2018**

*It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson to explore the appropriateness of requests and for any further guidance. (See "Questions?" below.)*

## Eligibility to Apply for Funding

To be eligible for a grant, applicants must be 501(c)(3), tax-exempt non-profit organizations or government entities in good standing with the IRS, and the projects must benefit the residents of Chickasaw County. Charitable projects conducted by tax-exempt organizations classified as *other* than 501(c)(3) may also be eligible; please contact our office to discuss your proposal.

### Other Eligibility:

- Organizations NOT classified by the IRS as a 501(c)(3) charitable organization, or equivalent, must partner with an eligible Legal Applicant/Fiscal Sponsor, who must submit the application. Fiscal Sponsors are legally and financially responsible for funds that are approved and granted from Chickasaw County Community Foundation.
- One application per organization per year with the exemption of Government Entities and Fiscal Sponsors; **however, fiscal sponsors may only submit one application per sponsored organization. Government entities may submit only one application per department.** Schools are considered government entities for foundation granting purposes.
- **The minimum request is \$1,000; maximum request is \$10,000.**
- If the organization has received past funding from the Chickasaw County Community Foundation, all grant reporting must be up to date and in good standing.

**Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.**

## Grant Decision and Award Dates

- The grant application deadline is 11:59pm on December 31, 2018.
- All applicants will be notified of the results of the grant process in mid-March 2019.
- Grant awards will be presented during a ceremony in April 2019.

## Grant Conditions

### Awarded applicants are required to:

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report by **October 31, 2019** on the outcome of the funded project.

## Questions

For eligibility and application questions, contact: Dotti Thompson at our administrative office: 319-243-1358 or [dthompson@cfneia.org](mailto:dthompson@cfneia.org)

For questions about the Chickasaw County Community Foundation, contact:

Christy Pierce – Chair – [cpierce@statebankia.com](mailto:cpierce@statebankia.com) or Megan Baltes- Secretary – [nheconomic@windstream.net](mailto:nheconomic@windstream.net)

## Chickasaw County Community Foundation Committee Members

Megan Baltes

Kim Berns

John Cuvelier

Donna Geerts

Pat Halvorson

Cindy Holthaus

Emily Kleiss

Kelly O'Donnell

Christy Pierce

Tammy Robinson

Joe Rosenbaum

Bev Steege

Ryan Steege

Tori Ulrichs