

# Partners in Community Impact

Supporting organizations creating stronger communities for everyone.

# Grant Guidelines

## IOWA COUNTY COMMUNITY FOUNDATION - 2023

SNAPSHOT		
<b>APPLICATION OPENS</b>	<b>MARCH 1, 2023</b>	This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grantwriting, and more, visit the Grantseeker Resources section of our website ( <a href="http://www.cfneia.org">www.cfneia.org</a> ). If you have any additional questions, please contact Program Manager Dotti Thompson at 319-243-1358 or <a href="mailto:dthompson@cfneia.org">dthompson@cfneia.org</a>
<b>APPLICATION DEADLINE</b>	<b>APRIL 15, 2023 AT 5:00PM</b>	

### The Iowa County Community Foundation

The Iowa County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, was created by and for the people of Iowa County. The Community Foundation's main goals are to support Iowa County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options.

### What We Fund

The Iowa County Community Foundation provides grants to improve life in Iowa County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are:



Arts & Culture



Community Betterment



Education & Youth Development



Environment & Animal Welfare



Health



Human Service

### Eligibility to Apply

Organizations must provide benefits to the people of the Iowa County **and** must meet the following criteria in order to apply for a grant:

- Be classified as a 501(c)(3) nonprofit organization or be a government entity. Tax-exempt organizations classified as *other* than 501(c)(3) are also eligible **if and only if** the project is deemed charitable; please contact our office to discuss the project's eligibility prior to submitting a proposal.
- Be current with all state and federal reporting requirements, such as filing of 990 forms.
- Must not have any past due grant reports for previous Iowa Community Foundation grants.

For groups, projects, or initiatives that do not meet the above eligibility requirements, the Community Foundation will consider your requests if submitted through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project. **Fiscal Sponsors will be legally and financially responsible for any grant funds that are awarded by the Iowa County Community Foundation.**

## Restrictions

In addition to the eligibility requirements, the following restrictions also apply:

- One application per organization (exceptions may be made for government entities or Fiscal Sponsor organizations). **However, fiscal sponsors may submit only one application per sponsored organization and government entities may submit only one application per department.**
- Schools are considered government entities for grant purposes.
- **Grant request minimum of \$2,500.**
- The Iowa County Community Foundation **does not** fund operational costs, **including salaries and administrative costs**, of projects.
- Inherently religious activities such as religious worship, instruction, or proselytization or activities that promote specific religious doctrine are not eligible.
- Detailed project budgets should show all income and expenses of a project, including matching funds and in-kind services. **Budget template linked in application must be used to submit project budget. Use Budget Narrative section to provide details and clarification of project budget.**
- Requests for labor, materials, and/or equipment should include at least one bid or estimate.
- **Late, incomplete, or hard copy applications will not be considered.** Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

**NOTE:** Please read the guidelines and application instructions thoroughly before submitting the application.

## Review Criteria

Applications will be reviewed and scored on the following elements:

- **Organization** – The overall health of the organization and how the application reflects the organization’s capability for completing the project.
- **Feasibility** – The probability the project will be successful, including the organization’s level of staff/volunteers and collaboration with community partners.
- **Community Need and Outcomes** – The need for the project and how the proposed outcomes impact the community/county.
- **Project Budget** – The details of the budget and the ability to secure and/or leverage other funding sources, including in-kind services.

## Funding Priorities

**Highest priority for funding is given to projects that:**

- Address a community need, demonstrates broad-based community support, and provides benefits to the whole county.
- Leverage funding and support from other sources, including in-kind services and donations.
- Maximize community resources through cooperation and collaboration with other organizations in the community and the elimination of redundant services, programs, or projects.
- Show the organization and staff have the capacity to achieve the desired result.
- Create sustainability without additional long-term financial commitments from ICCF.

## Grant Selection Process

The Iowa County Community Foundation is made up of community volunteers from throughout Iowa County. This committee is responsible for making funding recommendations to the Community Foundation of Northeast Iowa’s board of directors. The Committee carefully reviews and considers all eligible applications based on the guidelines stated herein. The 2023 Governing Committee is:

Cassie Bott  
Paulette Dietrich  
Erin Eichhorn

Natasha Hauschilt  
Josh Humphrey  
Grayson Jones

Adam Krebill  
Bonnie Romine  
Aaron Sandersfeld

## How to Apply

Applicants interested in seeking grants from the Iowa County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit [www.iowaccf.org](http://www.iowaccf.org) to access the online grant system, and to find additional resources for grant seekers.

## Important Dates

- **The grant application deadline is 5:00pm on April 15, 2023. *Technical assistance will be available until 5:00pm on April 14, 2023.***
- All applicants will be notified of the results of the grant process in mid-June 2023.
- Grant awards will be presented during a ceremony in July 2023. Details will be provided with the grant decision notifications. Grantees are invited to bring staff, board members, and volunteers to the ceremony.
- Grant reports, for successful proposals, are due on July 31, 2024.

## Grant Conditions

**Awarded applicants are required to:**

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.)

## Questions

Applicants should contact Dotti Thompson, Grant and Scholarship Manager, at 319-243-1358 or [dthompson@cfneia.org](mailto:dthompson@cfneia.org) with specific questions on eligibility and the application process. ***It is suggested that first-time applicants contact the program manager to explore the appropriateness of requests and for any further guidance.***