



2018 GRANT GUIDELINES

About the Butler County Community Foundation

The Butler County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is created by and for the people of Butler County. The Community Foundation's main goals are to support Butler County and to attract additional funds to assist donors in creating lasting legacies through a variety of giving options within Butler County.

What We Support

The Butler County Community Foundation provides grants to improve life in Butler County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are:

ART AND CULTURE

COMMUNITY BETTERMENT

EDUCATION

ENVIRONMENT

HEALTH

HISTORIC PRESERVATION

HUMAN SERVICE

Applying for a Grant:

Applicants interested in seeking grants from the Kossuth County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met.

Applications must be submitted through the foundation's online grant management system. Visit www.butlerccf.org to access the online grant system, and to find additional resources for grant seekers.

Eligibility to Apply for Funding

- Applying organizations must be (or be sponsored by) a charitable, tax-exempt, non-profit entity classified by the IRS as a 501(c)(3) organization, or equivalent tax-exempt organization. ****Fiscal Sponsors are legally and financially responsible for funds that are approved and granted from BCCF.***
- Other tax-exempt organizations may be eligible to apply for **charitable** projects that they conduct, but should call our administrative office to discuss the nature of their project prior to applying.
- One application per organization (exceptions may be made for government entities or Fiscal Sponsor organizations).
- There are no set of criteria that, if met, will guarantee funding.
- If the organization has received past funding from the Butler County Community Foundation, all grant reporting must be up to date and in good standing, or they will be considered ineligible for funding.
- **Grant request minimum - \$250.**

Applications must be submitted by 11:59 pm on December 31, 2017

It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson to explore the appropriateness of requests and for any further guidance. (See page 2 for contact information)

Ineligible Applicants Include:

- **Individuals**
- **Businesses/For-Profit Companies**
- **Churches** for purpose of advancing one religion/evangelism
- **Economic Development** for activities directly benefiting businesses

Late, incomplete, or hard copy applications will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

Grant Decisions

- Applications must be submitted by 11:59pm on December 31, 2017.
- Grants from the Butler County Community Foundation will be approved in March 2018.
- All applicants will be notified of the results of the grant process by mid-March 2018.

Grant Conditions

Awarded applicants are required to:

- Sign a Terms of Grant Agreement which clarifies legal parameters for use of the grant.
- Submit a short online report by **October 31, 2018** on the outcome of the funded project.

Questions

Applicants are encouraged to contact our administrative office at 319-243-1358 or dthompson@cfneia.org with specific questions.

Butler County Community Foundation Governing Committee Members:

John Backer	Jerry Orr
Diane Buss	Jade Pecha
Rusty Eddy	Carly Pollock
Ursula Hoegsberg	Lisa Schmitz
Patricia Hummel	Jeff Kolb – Ex-Officio
Mardee Johnson	