

## Partners in Community Impact

Supporting organizations creating stronger communities for everyone.

### CERRO GORDO COMMUNITY FOUNDATION GRANTS - 2023

SNAPSHOT		
APPLICATION OPENS	MAY 15, 2023	This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grant writing, and more, visit the Grantseeker Resources section of our website ( <a href="http://www.cfneia.org">www.cfneia.org</a> ). If you have any additional questions, please contact Director of Affiliate Impact, Shanda Hansen at (319) 243-1357 or <a href="mailto:shansen@cfneia.org">shansen@cfneia.org</a> .
APPLICATION DEADLINE	JULY 15, 2023 at 5:00PM	

### About the Cerro Gordo County Community Foundation

The Cerro Gordo County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is a 501(c)(3) non-profit organization created by and for the people of Cerro Gordo County. The vision of the Cerro Gordo County Community Foundation is to be a premier philanthropic program enhancing and impacting the lives of the residents of Cerro Gordo County through donor opportunities, endowment growth and management, and responsible and local grant distribution.

### What We Fund

The Cerro Gordo County Community Foundation will provide grants to improve life in Cerro Gordo County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are:



Arts & Culture



Community Betterment



Education & Youth Development



Environment & Animal Welfare



Health



Human Service

### Eligibility to Apply

Organizations must provide benefits to the people of the Cerro Gordo County **and** must meet the following criteria in order to apply for a grant:

- Be classified as a 501(c)(3) nonprofit organization or be a government entity. Tax-exempt organizations classified as *other* than 501(c)(3) are also eligible **if and only if** the project is deemed charitable; please contact our office to discuss the project's eligibility prior to submitting a proposal.
- Be current with all state and federal reporting requirements, such as filing of 990 forms.
- Must not have any past due grant reports for previous Cerro Gordo Community Foundation grants.

For groups, projects, or initiatives that do not meet the above eligibility requirements, the Community Foundation will consider your requests if submitted through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project. **Fiscal Sponsors will be legally and financially responsible for any grant funds that are awarded by the Cerro Gordo County Community Foundation.**

## Restrictions

501(c)(3) nonprofits in good standing with the IRS must apply through their own tax ID#, not through a fiscal sponsor.

The Cerro Gordo County Community Foundation does not fund recurring annual operational costs.

**MINIMUM REQUEST:** \$5,000     *Requests under \$5,000 will not be considered.*

### BUDGET

- **TEMPLATE:** Required. Linked in application. See page 4 for an example.
- **NARRATIVE:** Explain how the numbers were determined. Such as descriptions for line items, justification for expenses related to the project/program/service, elaborations about any indirect costs, and detailed explanations for substantial costs.

### INELIGIBLE REQUESTS

- Fundraising
- One-time expenses for events/parties
- Pass-through funding
- Debt repayment
- Banners
- Temporary Signs
- Website Updates
- Advertising
- Multi-Year Funding Requests
- Inherently religious activities. Such as religions worship, instruction, proselytization, or activities that promote specific religious doctrine.

**LATE, INCOMPLETE, HARD COPY APPLICATIONS:** will not be considered. Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

## Review Criteria

*Applications will be reviewed and scored on the following elements:*

**Community Impact:** The need for the service, program, or project. Indicates a community priority, addresses a transformational change, or expands benefits for those living throughout the county. Demonstrates an effort to reduce redundant services, programs, or projects.

**Budget:** The details of the budget and budget narrative. Shows collaboration and cooperation with other local organizations. Shows evidence of committed funds from other sources.

**Sustainability:** Indication of long-term sustainability of the service, program, or project without annual funding support from CGCCF.

## Funding Priorities

### ***Overarching Priorities***

- Enrich the quality of life for residents living in Cerro Gordo County.
- Address a long-term, transformational change that enhances, improves, and/or redesigns a system, process, or organization within the county.
- Expand access to beneficial resources for residents throughout the county.
- Demonstrate equity and inclusiveness for all county residents.

### ***Highest Priority will be given to program and projects that:***

- Align with a community priority, address a transformational change, or expand access to benefits for those living throughout the county.
- Show collaboration and cooperation with local organizations and effort to eliminate redundant services, programs, or projects.
- Show evidence of committed funds from other sources in budget and budget narrative.
- Indicate long-term sustainability of the service, program, or project without annual funding support from CGCCF.

## Grant Selection Process

The Cerro Gordo County Community Foundation is made up of community volunteers from throughout Cerro Gordo County. This committee is responsible for making funding recommendations to the Community Foundation of Northeast Iowa's board of directors. The Committee carefully reviews and considers all eligible applications based on the guidelines stated herein. The 2023 Governing Committee is:

Molly Anderegg	Bridgette Exman
Jen Arends	Julie Kaduce
Tim Coffey	Alan Steckman
John Drury	Margo Underwood

## How to Apply

Applicants interested in seeking grants from the Cerro Gordo County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit [www.cerrogordoccf.org](http://www.cerrogordoccf.org) to access the online grant system and to find additional resources for grant seekers.

## Important Dates

- The grant application deadline is **5:00 pm** on July 15th, 2023. ***Technical assistance will be available for applicants until 5:00pm on July 14th, 2023.***
- All applicants will be notified of the results of the grant process in mid-September 2023.
- Grant awards will be presented in mid-October. More details will be provided in notification letters.
- Grant Reports, for successful 2023 applications, will be due October 31, 2024.

Notification of the location of the award ceremony will be emailed to the **Legal Applicant/Fiscal Sponsor grant account contact person's email address**. *If you are a Fiscal Sponsor, you are responsible for notifying the sponsored agency or city/county department of information pertaining to the application and grant decisions.*

A representative from organizations awarded a grant for their project is expected to attend the award celebration event to receive the grant award check.

## Grant Conditions

**Awarded applicants are required to:**

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.)

## Questions

Applicants should contact our administrative office with specific questions on eligibility and the application process. It is suggested that first-time applicants contact please contact the Director of Affiliate Impact, Shanda Hansen at (319) 243-1357 or [shansen@cfneia.org](mailto:shansen@cfneia.org) for additional guidance.

	Project Budget				
	Project: Daycare Program Updates				
Project Expenses	Total Project Cost	Grant Request	Other Funding Amt	Other Funding Source	Funding Status
iPads	\$ 4,000.00	\$ 2,500.00	\$ 1,000.00	Agency	Received
			\$ 500.00	Donations	Secured
Learning Centers	\$ 3,500.00	\$ 2,500.00	\$ 500.00	Donations	Pending
			\$ 500.00	Agency	Received
STEAM Materials	\$ 2,800.00	\$ 1,500.00	\$ 750.00	United Way	Pending
			\$ 500.00	Agency	Received
			\$ 50.00	In-Kind	Secured
Field Trips	\$ 600.00		\$ 300.00	In-Kind	Secured
			\$ 300.00	Grant	Secured
<b>Total</b>	<b>\$ 10,900.00</b>	<b>\$ 6,500.00</b>	<b>\$ 4,400.00</b>		

**Instructions:**

Enter each expense line item for the project in the Project Expenses column (Column A). In the Total Project Cost column, enter the total cost for the corresponding line item (Column B). The cost of the line item that is being requested from this funder is entered into the Grant Request column (Column C). Any additional funding amounts for each project expense are entered separately by funding source into the Other Funding Amt column (Column D). The type of funding source must be selected from the drop-down list in the Other Funding Source column (Column E). Select the appropriate funding status for each funding source in the Funding Status column (Column F) from the drop-down list. You may add more rows as needed. **The Total Project Cost column must equal the Grant Request column plus the Other Funding Source Column.**

**Funding Source Definitions:**

**Agency** - Funds from the organization's budget or reserves

**In-Kind Services** - Labor or other services provided at no cost or by volunteers

**Grant** - Grant funds other than those from the CGCCF

**Donations** - Funds received from private individuals or businesses

**United Way** - Funds received through United Way organizations

**Other** - Funds from a source not listed

**Funding Status Definitions:**

**Pending** - Funds have been sought, but are awaiting approval/denial

**Secured** - Funds have been committed but not received by the organization

**Received** - Funds have been received and are earmarked for the project