



CERRO GORDO COMMUNITY FOUNDATION - 2019 GRANT GUIDELINES

| SNAPSHOT | | |
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| APPLICATION OPENS | JANUARY 1, 2019 | This document provides the necessary details about this specific grant opportunity, including deadlines and eligibility requirements. For information about accessing the online grants management site, tips on grantwriting, and more, visit the Grantseeker Resources section of our website (www.cfneia.org). If you have any additional questions, please contact Program Manager Dotti Thompson at 319-243-1358 or dthompson@cfneia.org |
| APPLICATION DEADLINE | APRIL 1, 2019 | |

About the Cerro Gordo County Community Foundation

The Cerro Gordo County Community Foundation, an affiliate of the Community Foundation of Northeast Iowa, is a 501(c)(3) non-profit organization created by and for the people of Cerro Gordo County. The vision of the Cerro Gordo County Community Foundation is to be a premier philanthropic program enhancing and impacting the lives of the residents of Cerro Gordo County through donor opportunities, endowment growth and management, and responsible and local grant distribution.

What We Support

The Cerro Gordo County Community Foundation will provide grants to improve life in Cerro Gordo County, Iowa. We want to help develop communities that people want to live in, as well as to benefit rural areas of the county. Areas of Foundation giving are: **Art and Culture, Community Betterment, Education, Environment, Health, Historic Preservation, and Human Service.**

Eligibility to Apply for Funding

Organizations must provide benefits to the people of the Cerro Gordo County **and** must meet the following criteria in order to apply for a grant:

- Be classified as a 501(c)(3) nonprofit organization or be a government entity. Tax-exempt organizations classified as *other* than 501(c)(3) are also eligible **if and only if** the project is deemed charitable; please contact our office to discuss the project's eligibility prior to submitting a proposal.
- Be current with all state and federal reporting requirements, such as filing of 990 forms.
- Must not have any past due grant reports for previous Cerro Gordo Community Foundation grants.

For groups, projects, or initiatives that do not meet the above eligibility requirements, the Community Foundation will consider your requests if submitted through a fiscal sponsor. Fiscal sponsors must be classified as a 501(c)(3) or a government entity. The Foundation prefers that the fiscal sponsor's mission closely align with the sponsored project. **Fiscal Sponsors will be legally and financially responsible for any grant funds that are awarded by the Cerro Gordo County Community Foundation.**

It is suggested that applicants, in particular first-time applicants, contact Program Manager Dotti Thompson (319-243-1358 or dthompson@cfneia.org) to explore the appropriateness of requests and for any further guidance.

Restrictions

- Generally, the Cerro Gordo Community Foundation does not fund operational costs of projects.
- **Grant request minimum is \$1,000.**
- Requests for support of fundraising are not eligible.
- **Late, incomplete, or hard copy applications will not be considered.** Incomplete applications are those that are in DRAFT mode at the time of the application deadline.

Grant Selection Process

The Cerro Gordo County Community Foundation is made up of community volunteers from throughout Cerro Gordo County. This committee is responsible for making funding recommendations to the Community Foundation of Northeast Iowa's board of directors. The Committee carefully reviews and considers all eligible applications based on the guidelines stated herein. The 2019 Governing Committee is:

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| Shaun Arneson | Paula Petersburg |
| Dalena Barz | Marty Ramaekers |
| Angela Determan | Adam Wedmore |
| John Drury | Sterling Young |
| Mary Ingham | |

How to Apply

Applicants interested in seeking grants from the Cerro Gordo County Community Foundation should fully review these grant guidelines prior to submitting an application to ensure all eligibility requirements are met. Applications must be submitted through the foundation's online grant management system. Visit www.cerrogordoccf.org to access the online grant system, and to find additional resources for grant seekers.

Important Dates

- The grant application deadline is 11:59pm on April 1, 2019.
- All applicants will be notified of the results of the grant process in mid-June 2019.
- Grant awards will be presented during a ceremony in early July 2019.
- Grant Reports, for successful applications, will be due January 31, 2020.

Grant Conditions

Awarded applicants are required to:

- Sign a Terms of Grant agreement which clarifies legal parameters for use of the grant.
- Submit a Grant Report to show the results of the project and to show that all the funds have been spent as intended. (If the project takes longer to complete, the Community Foundation will consider a request to extend the Grant Report deadline.)

Notification of the location of the award ceremony will be emailed to the **Legal Applicant/Fiscal Sponsor grant account contact person's email address**. If you are a Fiscal Sponsor, you are responsible for notifying the sponsored agency or city/county department of information pertaining to the application and grant decisions.

A representative from organizations awarded a grant for their project is expected to attend the ceremony to receive the grant award check.

Questions

Applicants should contact our administrative office at 319-243-1358 or dthompson@cfneia.org with specific questions on eligibility and the application process.